TYP

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG CITY

BAGONG PILIPINAS

Provincial Governor's Office

November 5, 2026

RELEASED
PGO-SURIGAO DEL SUR
SIGNATURE OVER PRINTED NAME
CONTROL NO: DATE: 11-10-26 TIME: 11:14

THE HONORABLE MEMBERS
Office of the Provincial Council
This Province

Thru: **HON. MANUEL O. ALAMEDA, SR.**
Provincial Vice Governor & Presiding Officer

TANGGAPAN NG SANGGUNIANG PANLALAWIGAN
RECEIVED
DATE: 11/10/26
BY:
TIME: 1:25 pm
TANDAG CITY, SURIGAO DEL SUR

Sir:

Greetings!

May we respectfully request the passage of a Sangguniang Panlalawigan Resolution authorizing the Provincial Governor to enter into and sign a Memorandum of Agreement (MOA) with the Department of Health – Center for Health Development (DOH-CHD) Caraga for the implementation of the Integrated Hospital Operations and Management Information System Plus (iHOMIS+) at the Marihatag District Hospital.

Attached herewith, for your perusal and reference, are the Second Indorsement of the Provincial Legal Officer, the request letter from the Chief of Hospital I of Marihatag District Hospital, and the draft Memorandum of Agreement (MOA).

We are hoping for your favourable action on the matter.

Truly yours,

JOHNNY T. PIMENTEL
Provincial Governor

PROVINCE OF SURIGAO DEL SUR
Office of the Secretary to the Sangguniang Panlalawigan

Tel. No.: 086-2115832
Email: ossp@surigaodelsur.gov.ph
OSSP-26-06524

FILE

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG

Provincial Legal Office

RECEIVED
PGO-SURIGAO DEL SUR
ARNIN C. CORDOVEZ
SIGNATURE OVER PRINTED NAME
CONTROL NO: 5499 DATE: 11/5/26 TIME: 10:53

2nd Indorsement

November 5, 2026

Respectfully returned to **HON. JOHNNY T. PIMENTEL**, Provincial Governor, is the herein 1st Indorsement dated November 4, 2026, pertaining to the attached draft Memorandum of Agreement between the **DEPARTMENT OF HEALTH – CENTER FOR HEALTH DEVELOPMENT (DOH-CHD) Caraga** and the **PROVINCIAL GOVERNMENT OF SURIGAO DEL SUR**. It pertains to the Implementation of the Integrated Hospital Operations and Management Information System Plus (iHOMIS+) at Marihatag District Hospital.

Having reviewed the MOA, the undersigned finds it legally in order. It is a no-cost arrangement in which DOH provides, installs and supports its own hospital information software. Accordingly, the undersigned recommends its approval and signature subject to the condition that the requisite authority is first obtained from the Sangguniang Panlalawigan.

ATTY. LIMUEL L. AUZA
Provincial Legal Officer

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG CITY

BAGONG PILIPINAS

Office of the Governor

SUBJECT: **LETTER DATED NOVEMBER 3, 2026, RE: PROPOSED MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF HEALTH FOR THE IMPLEMENTATION OF THE INTEGRATED HOSPITAL OPERATIONS AND MANAGEMENT INFORMATION SYSTEM PLUS (IHOMIS+)**

1st Indorsement

November 4, 2026

Respectfully indorsed to **Atty. Limuel L. Auza, Provincial Legal Officer,** this Province, the herein basic communication from Edmund L. Lamela, MD, MPH, FPSMS, CHA, Chief of Hospital I, Marihatag District Hospital, for your legal opinion.

RELEASED
PGO-SURIGAO DEL SUR
SIGNATURE OVER PRINTED NAME
CONTROL NO: DATE: 11-4-26 TIME: 11:20

JOHNNY T. PIMENTEL
Provincial Governor

By authority of the Governor:

MARJORIE V. PAGARAN
Assistant Provincial Administrator

PROVINCIAL LEGAL OFFICE
RECEIVED
DATE: 11-04-26
TIME: 2:31
BY:
PROVINCE OF SURIGAO DEL SUR

PGO RECORDS/MVP/CHA

Republic of the Philippines
Provincial Government of Surigao del Sur
MARIHATAG DISTRICT HOSPITAL
Pagbahanan II, Poblacion, Marihatag, Surigao del Sur
E-mail Address: mdhmsds@gmail.com Telephone Nos. 214-3015/ 214-3014
PhilHealth Accredited Health Provider

November 03, 2026

HON. JOHNNY T. PIMENTEL
Provincial Governor
Province of Surigao del Sur
Tandag City,

RECEIVED
PGO-SURIGAO DEL SUR
RAYMUND A. CABANELA
SIGNATURE OVER PRINTED NAME
CONTROL NO: 5492 DATE: 11/3/26 9:36

Dear *Governor Pimentel,*

Warm Greetings!

The Marihatag District Hospital is currently preparing for the necessary requirements and arrangements for its planned technological upgrading initiatives. One of the major components of this undertaking is the implementation of the **Integrated Hospital Operations and Management Information System Plus (IHOMIS+)**, a comprehensive information system designed to streamline, integrate, and enhance hospital operations.

The implementation of IHOMIS+ is expected to improve the efficiency, accessibility, and management of hospital transactions, particularly in the delivery of essential medical services and other related administrative and operational functions. This initiative aims to strengthen the hospital's service delivery system and ensure more efficient, responsive, and quality healthcare services for the people of Marihatag and its neighboring communities.

In this regard, we respectfully seek your assistance and favorable consideration in facilitating the presentation of the proposed Memorandum of Agreement (MOA) before the Sangguniang Panlalawigan for its review and approval.

We sincerely hope for your kind support and favorable action on this matter, as this initiative will significantly contribute to the continuous improvement and modernization of hospital services.

Thank you very much for your continued support and commitment to strengthening healthcare services in our province.

Respectfully yours,

EDMUND L. LAMELA, MD, MPH, FPSMS, CHA
Chief of Hospital I

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement on the Implementation of the Integrated Hospital Operations and Management Information System Plus (iHOMIS+) for **PROVINCIAL GOVERNMENT OF SURIGAO DEL SUR** is made and entered into this ___ day of _____, 2026, in the **PROVINCIAL GOVERNMENT OF SURIGAO DEL SUR**, by and between:

The **DEPARTMENT OF HEALTH, CENTER FOR HEALTH DEVELOPMENT (DOH-CHD) - CARAGA** an executive department of the government created pursuant to E.O. 94, s. 1947, transformed under E.O. 102, s. 1999, with principal office in **PIZARRO STREET CORNER NARRA ROAD, JOSE RIZAL POB. (BARANGAY 25), BUTUAN CITY, AGUSAN DEL NORTE** hereinafter referred to as the **DOH-CHD,** represented herein by its **ANNA CELINA MARIE G. GARFIN, MD, MM, REGIONAL DIRECTOR, DOH CHD - CARAGA;**

and

The **PROVINCIAL GOVERNMENT of SURIGAO DEL SUR,** a local government unit with principal office at Capitol Hills, Tandag City hereinafter referred to here as **SURIGAO DEL SUR** represented herein by its **Governor**, the **HONORABLE JOHNNY T. PIMENTEL;**

WITNESSETH:

WHEREAS, the Philippine eHealth Strategic Framework and Plan 2014-2020 which provides direction and outlines measurable goals for the National eHealth Program, envisions that by ***2020,*** "An ICT-enabled Philippine Health System towards better and equitable access to quality health care services, and easier access to secure real time and quality health data and information for evidenced-based decision making" is achieved;

WHEREAS, achieving Universal Health Care (UHC) for All Filipinos which aims to provide quality health care that is an efficient, appropriately funded, and responsive health system accessible for all Filipinos shall be established to: a.) provide evidence for policy and program development and; b.) support for immediate and efficient provision of health care management;

WHEREAS, the Integrated Hospital Operations and Management Program (IHOMP) of the Health Facility Development Bureau (HFDB) was developed and mandated by Administrative Order No. 44-A s. 1999 to improve the quality of management systems and procedures within the hospital with Continuous Quality Improvement and Patient Safety as framework, preferably within a computer-based environment, building on and integrating existing hospital information system, standardizing the flow of information within and among other hospitals, fully utilizing hospital data for evidence-based decision-making and developing a computer software based on the DOH standards and the International Classification of Diseases;

WHEREAS, the software developed under the IHOMP, through the Knowledge Management and Information Technology Service (KMITS), is the iHOMIS+, a reference model for electronic medical records and hospital information system that satisfies Philippine Health Insurance Corporation requirements for electronic claims, and DOH reporting necessities is implemented in 100 government hospitals, both DOH managed and Local Government managed;

WHEREAS, iHOMIS+ software is provided for free to interested public hospital including the training and technical support, subject to compliance to standards of DOH for hospital operations, acceptability of ICT infrastructure in place, and commitment for hospital management and operation support including availability of at least two (2) iHOMIS+ system administrators;

WHEREAS, the following hospitals are interested to implement the IHOMIS+:

- **MARIHATAG DISTRICT HOSPITAL**

JOHNNY T. PIMENTEL
Governor, Province of Surigao del Sur

ANNA CELINA MARIE G. GARFIN, MD, MM
DIRECTOR IV, DOH-Center for Health Development CARAGA

EDMUNDO L. LAMELA, MD, MPH, FPSMS, CHA
Chief of Hospital I – Marihatag District Hospital

ANDY C. [illegible], LPT
Administrative Officer IV – Marihatag District Hospital

SADAILA K. RAKI-IN, MD, MCHM, MDM, CESE
DIRECTOR III, DOH- Center for Health Development - CARAGA

MARILOU C. OSORIO, RN, MAN
Nurse IV – Marihatag District Hospital

WHEREAS, the parties agree to collaborate and work together to implement iHOMIS+ in the **PROVINCE OF SURIGAO DEL SUR** hospitals and hereby formally bind themselves to implement the iHOMIS+ in the **PROVINCE OF SURIGAO DEL SUR.**

NOW THEREFORE IN CONSIDERATION OF THE CONDITIONS AND UNDERTAKINGS HEREINAFTER STATED, THE PARTIES HERETO, DO HEREBY MUTUALLY AGREE AND DECLARE AS FOLLOWS:

ARTICLE I
DUTIES AND RESPONSIBILITIES

A. The **DOH** through CHD shall:

1. Assess hospital in the **PROVINCE OF SURIGAO DEL SUR** that applied to implement the IHOMP to determine compliance to hospital standards;
2. Assess readiness of the ICT infrastructure for hospitals concerned for iHOMIS+;
3. Provide and install the iHOMIS+ software including necessary updates and provide immediate technical/troubleshooting assistance that is beyond the capacity of the hospital's System Administrators;
4. Conduct training necessary to the implementation, and operations of the iHOMIS+ software and provide advice for the maintenance of the hardware including necessary upgrades, and provide immediate technical and troubleshooting assistance that is beyond the capacity of the hospital's System Administrators;
5. Capacitate and regularly train the assigned System Administrators
6. Provide access to the iHOMIS+ help desk which respond to the request of hospitals for technical assistance pertaining to the implementation of iHOMIS+;
7. Conduct regular IHOMP and iHOMIS+ monitoring to determine areas that need improvement;
8. Provide technical support, mentoring and coaching to facilitate compliance to the DOH standards of hospital operations, and to ensure Continuous Quality Improvement and Patient Safety; and
9. Act as Service Provider in the implementation of eClaims.

B. The **LGU of SURIGAO DEL SUR** shall:

1. Authorize the assessment of hospital standards and ICT infrastructure, and address and comply with identified gaps before the system installation;
2. Organize an IHOMP Unit where the program shall be lodged under the Hospital Operations and Patient Support Service (HOPSS);
3. Organize an IHOMP Committee or a quality management committee that shall plan, oversee the status of implementation of the program and operability and utilization of the iHOMIS software;
4. Procure and/or upgrade and maintain the following requirements based on the DOH-KMITS specifications for the iHOMIS+ to operate:

    4.1 Hardware (Computers, Printers and other peripheral devices);
    4.2 Networking (Network Configuration, Cables, Cards and other related devices);
    4.3 Licensed copy of the Relational Database Management System Software;
        4.3.1 My SQL ver 5.7 or higher
        4.3.2 MS SQL ver 2012 or higher
    4.4 Licensed copy of the Operating System for Server (Windows 2012 or higher) or Linux (Ubuntu 22.04);
    4.5 Minimum 10Mbps of Internet connection;
    4.6 Hospitals with Service Capability of Level II and higher are required to have a separate server for the Application and Database.

5. Implement security measures to protect the DOH-iHOMIS+ by NOT

JOHNNY T. KIMENTEL
Governor, Province of Surigao del Sur

EDMUND L. LAMELA, MD, MPH, FPSMS, CHA
Chief of Hospital I – Marihatag District Hospital

ANDY C. DILOTE, LPT
Administrative Officer IV – Marihatag District Hospital

MARILOU C. OSORIO, RN, MAN
Nurse IV – Marihatag District Hospital

ANNA CELINA MARIE G. GARFIN, MD, MM
DIRECTOR IV, DOH-Center for Health Development CARAGA

SADAILA K. RAKI-IN, MD, MCHM, MDM, CESE
DIRECTOR III, DOH- Center for Health Development - CARAGA

5.1 Reproducing and installing the iHOMIS+ software in any other hardware except those that will be explicitly identified as the resident hardware by the hospital and the developer;
5.2 Modifying the database without prior consent from the KMITS, DOH;
5.3 Modifying, reverse engineering, decompiling or disassembling any subsystem, module; assigning, lending, or otherwise conveying to another party the whole or any part of the system without prior written consent from the KMITS of the Department of Health;
5.4 Using any program or module of the system for timesharing, rental, or service bureau purposes
5.5 Copying, by any means, any program or module of the system.

6. Develop Institutional Policy to ensure that the above security measures are not compromised;

7. Subject to existing government accounting and auditing rules, provide the following for the maintenance of the system:

7.1 Annual operating budget for computer supplies (ink/ribbon, papers and other related supplies)
7.2 Annual hardware and network maintenance budget to ensure that the computers, networks, equipment and other devices are in good working condition
7.3 Annual Information Technology Training budget to enhance the knowledge and skills of Users who shall be involved in the implementation of the system
7.4 Transportation, food and accommodation expenses for the Technical Persons who shall be involved in extending technical support or troubleshooting problems that cannot be solved by the Hospital Technical Personnel.

8. Identify a Management Champion for the project at the province/city level and for each hospital preferably a Chief Information Officer who will be responsible for the following:

8.1 Supervising and monitoring of the implementation of iHOMIS+ in the facility and its compliance to DOH manual of standards;
8.2 Identifying, recognizing and sharing of good practices in terms of program and system implementation for continuing quality improvement; and
8.3 Ensuring efficient and effective utilization of data for planning, policy development and evidenced-based decision-making.

9. Designate at least two (2) dedicated and qualified System Administrators preferably holding a position of permanent appointment who are committed and focused on performing the functions of iHOMIS+ system administration to ensure the continuous operations of the system;

10. Provide the HFDB access to copy of the mandated reports as part of the monitoring system;

11. Abide by existing laws and standards on data privacy for patient data in electronic form;

12. Participate in the sharing of health data of patient through the use of Philippine Health Information Exchange as the platform for secure access and efficient exchange of data and/or information among health facilities, health care providers, health information organizations, and government agencies in accordance with set national standards in the interest of public health;

13. Employ the services of DOH as Service Provider in the implementation of Electronic Claims System of Philippine Health Insurance Company;

JOHNNY T. PIMENTEL
Governor, Province of Surigao del Sur

EDMUND L. [illegible], MD, MPH, FPSMS, CHA
Chief of Hospital I – Marihatag District Hospital

ANDY C. [illegible]OTE, LPT
Administrative Officer IV – Marihatag District Hospital

MARILOU C. OSORIO, RN, MAN
Nurse IV – Marihatag District Hospital

ANNA CELINA MARIE G. GARFIN, MD, MM
DIRECTOR IV, DOH-Center for Health Development CARAGA

SADAILA K. RAKI-IN, MD, MCHM, MDM, CESE
DIRECTOR III, DOH- Center for Health Development - CARAGA

14. If the hospital intends to disengage in the utilization of the IHOMIS+, a formal communication stating the reason/s for such shall be endorsed to KMITS for appropriate action. Upon disengagement, the hospital shall not be allowed to utilize IHOMIS or any of its components as a platform for the creation, modification or enhancement of its own hospital system. Moreover, ICT Equipment provided by DOH shall be pulled-out accordingly, if any;

ARTICLE II
EFFECTIVITY AND PERIOD OF AGREEMENT

This agreement shall take effect upon signing of the parties and shall remain in full force and effect in the next five years unless otherwise revoked by any of the parties. Revocation must be on a valid ground and communicated in writing to take effect after a month from receipt of notice.

Any violation of the recipient hospital shall result in the revocation of this agreement and cancellation of the access in the utilization of the iHOMIS software.

ARTICLE III
AMENDMENTS

Any modification of this AGREEMENT will not be valid unless there is a written concurrence of ALL PARTIES;

IN WITNESS WHEREOF, the parties hereunder set their hand on the date and place mentioned above.

DEPARTMENT OF HEALTH, CENTER FOR HEALTH DEVELOPMENT - **DOH-CHD CARAGA**

ANNA CELINA MARIE G. GARFIN, MD, MM
DIRECTOR IV, DOH-CHD CARAGA

SURIGAO DEL SUR

JOHNNY T. PIMENTEL
Provincial Governor

SIGNED IN THE PRESENCE OF:

SADAILA K. RAKI-IN, MD, MCHM, MDM, CESE
DIRECTOR III, DOH-CHD CARAGA

EDMUND L. LAMELA, MD, MPH, FPSMS, CHA
Chief of Hospital I
Marihatag District Hospital

ANDY C. BILLOTE, LPT
Administrative Officer IV
Marihatag District Hospital

MARILOU C. OSORIO, RN, MAN
Nurse IV
Marihatag District Hospital

ARTICLE IV

REPRESENTATIONS AND WARRANTIES

The Parties represent and warrant that they possess all rights and have full power and authority necessary to enter into this Agreement and perform all of their obligations.

In performing their respective obligations under this Agreement, the Parties warrant compliance with all applicable legal and regulatory requirements.

The execution, delivery and performance of this Agreement by each party does not conflict with any agreement, oral or written, to which it is a party or by which it is bound, nor violate any law or regulation of any court, or any governmental body having jurisdiction over such party

JOHNNY T. PIMENTEL
Governor, Province of Surigao del Sur

EDMUND L. LAMELA, MD, MPH, FPSMS, CHA
Chief of Hospital I – Marihatag District Hospital

ANDY [illegible]OTE, LPT
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DIRECTOR IV, DOH-Center for Health Development CARAGA

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DIRECTOR III, DOH- Center for Health Development - CARAGA

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
TANDAG CITY)S.S.

BEFORE ME, Notary Public for and in the _____ on this day of _____, personally appeared the following public officials, namely: **ANNA CELINA MARIE G. GARFIN, MD, MM**, with DOH Employee Identification No._____ in representation of the Department of Health, Manila;

And

_____with _____ Identification No. in representation of the _____

Who are both known to me to be the same public officials who executed the foregoing instruments and they both acknowledged before me that the same is their true and voluntary act and deed and that of the entities they respectively represent at this instance.

This instrument refers to a Memorandum of Agreement consisting of **6** pages which is signed on each page by the official representative of the parties and their instrumental witnesses and executed for the purposes set forth.

WITNESS MY SIGNATURE AND NOTARIAL SEAL on the date and place above written.

Doc. No_____;
Page No._____;
Book No._____;
Series of 2021

JOHNNY T. PIMENTEL
Governor, Province of Surigao del Sur

ANNA CELINA MARIE G. GARFIN, MD, MM
DIRECTOR IV, DOH-Center for Health Development CARAGA

EDMUND L. LAMELA, MD, MPH, FPSMS, CHA
Chief of Hospital I – Marihatag District Hospital

SADAILA K. RAKI-IN, MD, MCHM, MDM, CESE
DIRECTOR III, DOH- Center for Health Development - CARAGA

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